No. 1-6/2022-SPG Government of India Ministry of Communications Department of Posts (Personnel Division)

> Dak Bhawan, Sansad Marg, New Delhi-110 001

> > Dated: 18.10.2022

## OFFICE MEMORANDUM

Subject: Instructions regarding leave on 22.10.2022.

In view of the function to be organized in 25 locations by the Department of Posts on 22<sup>nd</sup> October 2022, orders of the Competent Authority are conveyed that all Heads of Circle are requested to remain at their Headquarters on 22.10.2022. No leave will be granted to Heads of Circles & the Nodal Officers of the function for 22<sup>nd</sup> October 2022, and leave (including station leave), if any, already granted stands cancelled.

2. This issues with the approval of Competent Authority.

(Sunil Kumar) Director (Staff)

## Copy forwarded to:

- 1. Sr PPS to Secretary Posts/PPS to Director General Postal Services.
- Sr. PPS/PS to all Members Postal Services Board/Addl. DG (Coordination).
- 3. All CPMsG/Sr. DDG (Vig. & CVO)/ CGM (PLI)/CGM (Parcel)
- 4. Director, RAKNPA, Ghaziabad.
- 5. Addl. DG, APS
- 6. All DDsG (through eOffice portal)
- 7. GM, CEPT Mysore for uploading on India Post website.
- 8. SO (Admn) with a request to upload this OM in eOffice portal
- 9. Guard file.