

**Government of West Bengal**  
**Finance (Audit) Department**  
**Nabanna, 325, Sarat Chatterjee Road**  
**Howrah-711 102.**

No. 3100 –F(P2)

Howrah, the 5<sup>th</sup> November, 2020

**NOTIFICATION**

In exercise of the power conferred by the explanation to Section 25 of the Negotiable Instrument Act, 1881 (XXVI of 1881), read with Government of India, Ministry of Home Affairs, Notification No. 20/25/56-pub(I) dated the 8<sup>th</sup> June, 1957 the Governor is pleased to declare the days as specified at **List I** below to be Public Holidays during the year 2021.

2. The Governor is also pleased to notify that the offices under the Government of West Bengal with the exception of the offices of the Registrar of Assurances, Kolkata and Collector of the Stamp Revenue, Kolkata shall be closed on the days as specified at **List II** below which are not declared to be public holidays, during the year 2021.

3. Further, the Governor is pleased to declare that the days as specified at **List III** may be observed as Sectional Holidays in the year 2021 for the employees of different communities mentioned against the day.

**List I (Public Holidays in 2021 under the N. I. Act)**

Birth Day of Swami Vivekananda	:	12 <sup>th</sup> January, Tuesday
** Birth Day of Netaji	:	23 <sup>rd</sup> January, Saturday
Republic Day	:	26 <sup>th</sup> January, Tuesday
Saraswati Puja[Sree Panchami]	:	16 <sup>th</sup> February, Tuesday
Good Friday	:	02 <sup>nd</sup> April, Friday
Birth Day of Dr. B. R. Ambedkar	:	14 <sup>th</sup> April, Wednesday
Bengali New Year's Day(Nababarsha)	:	15 <sup>th</sup> April, Thursday
** May Day	:	01 <sup>st</sup> May, Saturday
Id-Ul-Fitar	:	14 <sup>th</sup> May, Friday
Buddha Purnima	:	26 <sup>th</sup> May, Wednesday
Id-Ud-Zoha(Bakrid)	:	21 <sup>st</sup> July, Wednesday
Muharram	:	19 <sup>th</sup> August, Thursday
**Birth Day of Gandhiji	:	02 <sup>nd</sup> October, Saturday
Mahalaya	:	06 <sup>th</sup> October, Wednesday
Durgapuja Saptami	:	12 <sup>th</sup> October, Tuesday
Durgapuja Astami	:	13 <sup>th</sup> October, Wednesday
Durgapuja Nabami	:	14 <sup>th</sup> October, Thursday
Durgapuja Dasami	:	15 <sup>th</sup> October, Friday
Lakshmi Puja	:	20 <sup>th</sup> October, Wednesday
Kali Puja	:	04 <sup>th</sup> November, Thursday
Birth Day of Guru Nanak	:	19 <sup>th</sup> November, Friday
** Christmas Day	:	25 <sup>th</sup> December, Saturday

Yearly Closing of Bank Account : 1<sup>st</sup> April, Thursday (for Banks only, Government Offices and Treasuries will remain open)

**List II (Holidays under the order of State Government in 2021)**

New Year's Day	: 01 <sup>st</sup> January, Friday
Additional Day of Saraswati Puja	: 17 <sup>th</sup> February, Wednesday
Shivaratri	: 11 <sup>th</sup> March, Thursday
Holi(Day after Doljatra)	: 29 <sup>th</sup> March, Monday
**Additional day of Id-UI-Fitar	: 15 <sup>th</sup> May, Saturday
Rathayatra	: 12 <sup>th</sup> July, Monday
Birth day of Poet Bhanu Bhakt (for Darjeeling & Kalimpong District only)	: 13 <sup>th</sup> July, Tuesday
Janmastami	: 30 <sup>th</sup> August, Monday
Additional day of Durgapuja Mahasasthi	: 11 <sup>th</sup> October, Monday
Additional day in connection with Durgapuja	: 18 <sup>th</sup> October, Monday
Fateha-Dwaz-Daham	: 19 <sup>th</sup> October, Tuesday
Additional day in connection with Lakshmi Puja	: 21 <sup>st</sup> October, Thursday
Additional day in connection with Lakshmi Puja	: 22 <sup>nd</sup> October, Friday
Additional Day in connection with Kali Puja	: 5 <sup>th</sup> November, Friday
**Bhatridwitya	: 06 <sup>th</sup> November, Saturday
Day before Chhat Puja	: 09 <sup>th</sup> November, Tuesday
Chhat Puja	: 10 <sup>th</sup> November, Wednesday

**List III (Sectional Holidays in 2021)**

Sab-e-Barat	: 30 <sup>th</sup> March, Tuesday(for Muslims only)
**Easter Saturday	: 03 <sup>rd</sup> April, Saturday(for Christians only)
Hul Diwas	: 30 <sup>th</sup> June, Wednesday [for Adivasi(Santal) only]
Karam Puja	: To be notified later on.

**Note :**

1. Sundays are holidays under the Negotiable Instrument Act.
2. In the year 2021, the following festivals/occasions fall on Sundays which are public Holidays under N.I Act and hence have not been included in lists:

- |      |                                  |   |                                 |
|------|----------------------------------|---|---------------------------------|
| i)   | Doljatra                         | : | 28 <sup>th</sup> March, Sunday  |
| ii)  | Mahavir Jayanti                  | : | 25 <sup>th</sup> April, Sunday  |
| iii) | Birth day of Rabindranath Tagore | : | 09 <sup>th</sup> May, Sunday    |
| iv)  | Independence Day                 | : | 15 <sup>th</sup> August, Sunday |

3. The holiday with double asterisk marks i.e. (\*\*) is applicable to those Government Offices only where Saturdays are not observed as full holiday.
4. General Instructions as laid down hereunder are to be followed in case of Muslim festivals.



**GENERAL INSTRUCTIONS TO BE FOLLOWED IN ALL TYPES OF HOLIDAYS INCLUDING HOLIDAYS FOR THE MUSLIM FESTIVALS**

- 1) No substitute holiday shall be allowed if any of the festival – holidays initially notified subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festival falling on the same day.
- 2) If there is any change in the date of Id-UI-Fitre, Id-Ud-Zoha, Muharram, Fateha-Duaz-Daham, Sab-e-Barat depending upon the sighting of the moon, holiday will be declared by a separate order for the date on which the festival would be actually observed in lieu of the date originally notified as holiday for this festival
- 3) It may happen that the change of date of abovementioned occasions has to be notified at a very short notice. In such a situation, announcement would be made through T.V / A.I.R /News Papers and Heads of Department/ Offices of the State Government may take action according to such announcements without waiting for formal order about the change of date.

By order of the Governor,

Sd/- D. K. Mahapatra  
OSD & E.O. Special Secretary  
to the Government of West Bengal

Contd. p/4.

Copy forwarded for information and necessary action to :

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-1
2. The Principal Accountant General (Audit) West Bengal, Treasury Buildings, Kolkata-1
3. The Accountant General (Receipts, Works and Local Bodies Audit), West Bengal, C.G.O Complex, 3<sup>rd</sup> MSO Building, 5<sup>th</sup> floor, Block DF, Sector-I, Salt Lake, Kollata-64.
4. The Principal Secretary to the Hon'ble Chief Minister, Government of West Bengal.
5. The Chief Secretary to the Government of West Bengal.
6. The Resident Commissioner, Government of West Bengal, A/2, State Emporia Buildings, Baba Kharak Singh Marg, New Delhi-110 001.
7. The Additional Chief Secretary / Principal Secretary / Secretary .....(All Departments)
8. The Commissioner ..... Division(All)
9. The Special Secretary/ Additional Secretary/ Joint Secretary/ Deputy Secretary, Finance Department.
10. The .....Department / Directorate.
11. The Director of Treasuries & Accounts, West Bengal, The New India Assurance Buildings, 4 Lyons Range, Kolkata-700 001.
12. The District Magistrate/District Judge /Superintendent of Police.....(All)
13. The Sub-Divisional Officer ..... (All)
14. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kol-12
15. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P1 Hyde Lane, Jawahar Buildings, Kolkata-700073.
16. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, 1B. Market, Sector-III, Salt Lake, Kolkata-700091
17. The Registrar & DDO, Finance (Accounts) Department, West Bengal Secretariat, Nabanna, Howrah-711 102.
18. The Accounts Officer, West Bengal Secretariat, Bikash Bhawan, Salt Lake, Kolkata-700091
19. Treasury Officer , \_\_\_\_\_
20. Sri Sumit Mitra, Network Administrator, Finance Department, for uploading in the Finance Department Website

  
OSD & E.O. Special Secretary  
to the Government of West Bengal