

**ANNEXURE-I**  
**PART-A**  
**LIFE CERTIFICATE**

[To be submitted by Pensioner / Family Pensioner once a year]  
[Vide G.O.Ms.No.103, Finance (Pension) Department, Dated:31<sup>st</sup> March, 2015.]

**Certified that I have seen the Pensioner/Family Pensioner**

**Thiru/Tmt./** \_\_\_\_\_

**holder of P.P.O. No.**

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**and that he/she is alive on this date.**

Recent Passport Size Photo  
[colour]

\_\_\_\_\_  
**Specimen Signature of Pensioner / Family Pensioner**

\_\_\_\_\_  
**Signature of Attesting Officer**

Name :

Place :

Designation :

Date :

Office Seal :

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This certificate shall be attested by any one the following authorities:

1. Revenue Inspector of the area where the Pensioner / Family Pensioner resides.
2. Tahsildars and Deputy Tahsildars of Revenue Department.
3. Gazetted Officers of the State Government.
4. Gazetted Officers of the Central Government.
5. Bank Managers of the Branch where the Pensioners / Family Pensioners receive pension / family pension under Pension Pilot Scheme.
6. Pensioners / Family Pensioners staying abroad are permitted to produce this certificate with Identification Details duly signed by a Magistrate, a Notary, a Banker or a Diplomatic Representative of India that the Pensioner / Family Pensioner is alive.

**PART-B**

**ADDITIONAL INFORMATION OF PENSIONER / FAMILY PENSIONER**

[To be submitted by Pensioner / Family Pensioner ONE-TIME ONLY ]

[Vide G.O.Ms.No.103, Finance (Pension) Department, Dated:31<sup>st</sup> March, 2015.]

1. **P.P.O.No.** :   
[Pension Payment Order Number]
2. Pension scheme opted : Tick wherever applicable.  **Pension Pilot Scheme**  **PSB Scheme**
3. Place of payment of Pension / Family Pension : **PPO, Chennai**  **District Treasury**  **Sub-Treasury**  **Directly from Banks**
4. Name of Treasury / Sub-Treasury/Bank & Branch :
5. Name of Pensioner / Family Pensioner :
6. Expansion of Initials :
7. Date of Birth (with proof\* for Family Pensioners) :  /  /

\* (a). School Certificate. (b). Driving Licence. (c). PAN Card. (d). Voter's ID Card. (e). Passport. (f). Aadhaar Card

8. Type of Pensioner : **Civil Pensioner**  **Civil Family Pensioner**  **Teacher Pensioner**  **Teacher Family Pensioner**   
**A.I.S. Pensioner**  **A.I.S. Family Pensioner**  **Ex-Gratia Pensioner**  **Ex-Gratia Family Pensioner**   
**1/3rd Pensioner**  **1/3rd Family Pensioner**  **Divisible Family Pensioner**  **Others (Specify)**
9. Are you in receipt of Military Pension? : **YES**  **NO**   
If Yes, specify Family Pension opted. : **Civil Family Pension**  **Military F.P.**

10. **Bank Details** Bank Name :
11. Branch Name :
12. IFSC Code :
13. Bank Account No. :
14. **Other Details** Ration Card No.\* :
15. Aadhaar No.\* :
16. PAN Card No.\* :

\* If available, specify now. Otherwise, whenever these numbers are obtained, the same may be furnished immediately for updation



**ANNEXURE-II**

**NON-EMPLOYMENT / RE-EMPLOYMENT CERTIFICATE**

[To be submitted by Pensioner / Family Pensioner once a year OR at the time of employment / re-employment]

[Vide G.O.Ms.No.103, Finance (Pension) Department, Dated:31<sup>st</sup> March, 2015.]

I declare that I have not been serving in any capacity either in a State or Central Government or a Government Undertaking or a Government Corporation or an Autonomous Body or a Local Fund.

**OR**

I declare that I have been employed/re-employed in the office of

\_\_\_\_\_ and was in receipt of the following monthly rates of emoluments during the year ended \_\_\_\_\_ or during the months of \_\_\_\_\_ within the said years.

- (i) Pay in the Pay Band
- (ii) Grade Pay
- (iii) Dearness Allowance
- (iv) Other Allowance  
[like HRA/CCA/MA etc.]

**OR**

- (i) Honorarium / Consolidated Pay / Other (specify)

Further that the orders of my re-employment do/do not stipulate my pension being held in abeyance during the reemployment period.

**OR**

I declare that I have not accepted employment under Government outside India.

**OR**

I declare that I have accepted employment under a Government outside India after obtaining the previous sanction of the Government and none of the conditions attached by the Government has been deviated from without obtaining previous sanction of the Government.

\_\_\_\_\_  
**Signature of the Pensioner / Family Pensioner**

Place :

Name :

Date :

P.P.O. No.

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I certify to the best of my knowledge and belief that the above declaration is correct.

\_\_\_\_\_  
**Signature of Attesting Officer**

Place :

Name :

Date :

Designation :

Office Seal :

**ANNEXURE-III**

**NON RE-MARRIAGE / NON-MARRIAGE CERTIFICATE**

[To be submitted by Family Pensioner once a year OR in the event of remarriage/marriage]

[Applicable only for Widow / Widower / Daughter / Son recipient of family pension]

[Vide G.O.Ms.No.103, Finance (Pension) Department, Dated:31<sup>st</sup> March, 2015.]

I hereby declare that I have not married and that I have not been married during the past year.

OR

I hereby declare that I have not re-married/married and I undertake to report such an event promptly to the Treasury / Bank concerned.

\_\_\_\_\_  
**Signature of the Family Pensioner**

Place :

Name :

Date :

P.P.O. No.

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I certify to the best of my knowledge and belief that the above declaration is correct.

\_\_\_\_\_  
**Signature of Attesting Officer**

Place :

Name :

Date :

Designation :

Office Seal :

This certificate shall be furnished by the recipient of family pension:

1. Widow / Widower.
2. The eligible daughter / son who have not attained the age of 25 years.
3. The eligible daughter including widowed / divorced daughter who is suffering from any disorder or disability of mind (including mentally retarded) or physically crippled or disabled so as to render her unable to earn a livelihood even after attaining the age of twenty-five years.
4. The eligible unmarried / widowed / divorced daughters above the age of twenty-five years.