

A. **FOR ONLINE BOOKINGS**

Online bookings* are made through Website of Holiday Homes i.e. <http://holidayhomes.nic.in>

Online Booking Flow Chart

Step I: Press the button - Apply Online.

Step II: Apply for Booking.

Step III: Filling all details in application form.

Step IV: After completing application form, the system, subject to availability of room, will lead to Payment Gateway where applicants have to pay booking charges along with convenience charges/transaction charges/service charges reflecting on the screen **through debit card & Internet banking.**

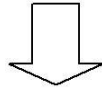
Step V: After successful payment to be confirmed by the bank, the room will be allotted to such applicant by the system and booking confirmation slip will be generated along with SMS.

[N.B: 1. Confirmation Slip after verification from the Administration of the applicant needs to be submitted at the counter of Holiday Home.
2. There is no provision for cancellation/refund once the applicant has submitted the application/booking charges and consequently booking is confirmed.]

(*Other Conditions of Booking will be applicable as per Terms & Conditions of booking to be made by Directorate of Estates.)

OFFLINE*

holidayhomes.nic.in



**TAKE PRINT FORM
FROM THE WEBSITE**

- a) Fill all the sections of application form and thereafter, get it verified by the applicant's office. Retired Government employees should enclose copy of the PPO/Pensioner I.-Card submit the application.
- b) Enclose Pay Order/Demand draft/Banker's Cheque for the full amount of room charges etc.
- c) Deliver the complete application + Demand Draft/Banker's Cheque to concerned Booking Authority.
- d) Queries, if any, may be sent to concerned booking authority.

*** Application will be accepted only where booking is made through offline. Confirmation will be subject to availability.**

For rooms booked by CPWD Demand Draft of full amount to be drawn in favour of:

Allahabad	Superintending Engineer, Allahabad Central Circle, CPWD, Allahabad, payable at Allahabad
Agra	Executive Engineer, Agra Central Division, CPWD, payable at Agra
Amritsar	Executive Engineer, Amritsar Central Division, CPWD, payable at Amritsar.
Ajmer	Executive Engineer, Ajmer Central Division, CPWD, payable at Ajmer
Bhopal	Executive Engineer, Bhopal Central Division, CPWD, payable at Bhopal
Bareilly	Executive Engineer, Bareilly Central Division, CPWD, payable at Bareilly
Bangalore (Domlur)	Executive Engineer, Bangalore Central Division 2, CPWD, payable at Bangalore
Chandigarh	Executive Engineer, Chandigarh Central Division 2, CPWD, payable at Chandigarh
Dehradun	Executive Engineer, Dehradun Central Division, CPWD, payable at Dehradun
Gandhinagar	Executive Engineer, Gandhinagar Central Division, CPWD, payable at Gandhinagar
Gangtok	Executive Engineer, Gangtok Central Division, CPWD, payable at Gangtok
Guwahati	Executive Engineer, Guwahati Central Division, CPWD, payable at Guwahati
Goa	Executive Engineer, Goa Central Division, CPWD, payable at Goa
Lucknow	Executive Engineer, Lucknow Central Division 1, CPWD, payable at Lucknow
Nagpur	Executive Engineer, Nagpur Central Division 1, CPWD, payable at Nagpur
Nasik	Executive Engineer, Nasik Central Division, CPWD, payable at Nasik
Pune	Executive Engineer, Pune Central Division 1, CPWD, payable at Pune
Indore, Neemuch	Executive Engineer, Indore Central Division - I, CPWD, payable at Indore
Gwalior	Executive Engineer, Gwalior Central Division, CPWD, payable at Gwalior
Hyderabad	Executive Engineer, Hyderabad Central Division, CPWD, payable at Hyderabad

Jaisalmer	Executive Engineer, Jaisalmer Central Division, CPWD, payable at Jaisalmer
Mumbai (Antop Hill)	Executive Engineer, Mumbai Central Division 2, CPWD, payable at Mumbai
Siliguri	Executive Engineer, Siliguri Central Division, CPWD, payable at Siliguri
Varanasi	Executive Engineer, Varanasi Central Division, CPWD, payable at Varanasi
Jammu	Executive Engineer, Jammu Central Division, CPWD, payable at Jammu
Shillong	Executive Engineer, Meghalaya Central Division, CPWD, payable at Shillong
Kullu, Madhopur	Executive Engineer, Madhopur Central Division, CPWD, payable at Madhopur
Jodhpur Mount Abu	Executive Engineer, Jodhpur Central Division, CPWD, payable at Jodhpur
Chennai (Besant Nagar)	Executive Engineer, Chennai Central Division 1, CPWD, payable at Chennai
Mussoorie	Executive Engineer, Mussoorie Project Division, CPWD, payable at Mussoorie.
Udhampur	Executive Engineer, Jammu Central Division, CPWD, payable at Jammu.
Delhi (Aliganj, Lodhi Colony)	Executive Engineer, D-Division, CPWD payable at New Delhi