No. 41/21/2000-P&PW(D) GOVERNMENT OF INDIA MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES & PENSIONS DEPARTMENT OF PENSION & PENSIONERS WELFARE

LOK NAYAK BHAVAN, KHAN MARKET, NEW DELHI, DATED THE $l \mathcal{A}^{\mathcal{H}}$ August, 2015

OFFICE MEMORANDUM

Sub:- Issue of Pensioners' Identity Card to pensioners.

The undersigned is directed to say that the instructions were issued by this Department vide OM No.41/21/2000-P&PW(D) dated 16.11.2000 for issue of Identity Cards to Central Government pensioners. These instructions were reiterated/clarified vide this Department's OMs of even number dated 30.4.2013 and 25.7.2013. It has been observed that various Departments/Offices are either not issuing pensioners Identity Card to the retired employees or the Identity Cards are not in the format prescribed vide this Department's OM dated 25.7.2013.

2. The matter has been reviewed in this Department. It has been decided that apart from the details already prescribed, the Pensioners Identity Card should include the Aadhaar Number of the pensioner (if available). Accordingly, a revised format for the pensioners Identity Card is enclosed (Annexure-I and Annexure-II).

3. Further, the following specifications are laid down for the pensioners Identity Card to be issued by the Departments/Offices from which the pensioner retired:

- (i) The Pensioners Identity card should be in the prescribed format.
- (ii) The Identity Card should be of the standard size of $8\frac{1}{2}$ cm x $5\frac{1}{2}$ cm.
- (iii) The Pensioners Identity Card should be printed (and not hand written) on good quality paper of <u>125 GSM</u> or equivalent.
- (iv) The Identity Card would be got laminated by the Department/Office before handing it over to the pensioner.

4. All Departments in the Government of India are requested to issue suitable instructions to the Offices under their control to invariably issue Identity Card to the pensioners in accordance with the instructions issued by this Department.

(Harjit Singh) Dy. Secretary to the Govt. of India #24624752

To All Ministries/Departments of Government of India (As per mailing list)

Annexure -I

Format for Pensioners' Identity Card, under Central Civil Services (Pension) Rules 1972 (or other corresponding rule)

(FRONT)

PENSIONER'S IDENTITY CARD GOVERNMENT OF INDIA MINISTRY OF No.

Name :

Space for Photograph

Res. Address : Telephone No: Blood Group : Signature of card holder

Signature of Issuing Authority With seal

(REVERSE)

Date of birth Date of superannuation / retirement Pay-scale on retirement Post held on Retirement Last pay P.P.O. No. and date Aadhaar No. (if available) Any Other Information

Annexure -II

Format for Pensioners' Identity Card retiring under New Pension Scheme

(FRONT)

PENSIONER'S IDENTITY CARD

GOVERNMENT OF INDIA MINISTRY OF

No.

Name :

Space for Photograph

Res. Address : Telephone No: Blood Group : Signature of card holder

Signature of Issuing Authority With seal

Covered under NEW PENSION SCHEME

(REVERSE)

Date of birth Date of superannuation / retirement Pay-scale on retirement Post held on Retirement Last pay PRAN Number Aadhaar No. (if available) Any Other Information